

AAAO Pre-Conference Courses 10 Credit Hours (Tested)

March 5-6,2012

SHERATON BIRMINGHAM HOTEL, BIRMINGHAM, ALABAMA

REGISTRATION FORM

Course #1: Dealing with Difficult People:

Working in the property tax office requires that on occasion, you will have to deal with difficult coworkers as well as difficult tax payers. In this course, participants will learn tools to help them avoid conflict with the difficult person or personality type. However, if conflict is unavoidable, participants will also gain skills to help them in dealing with difficult people through communication and conflict resolution exercises. Participants will also work on stress relievers to prevent health problems when dealing with difficult situations.

Instructor: Dr. Lisa Brantly, CCS and Glen Ford, Mobile County

Rate: \$125.00

Course #2: Income Approach with an Alabama Touch

This class will give an overview of the income approach discussed in IAAO 102. It will discuss the development of cap rates for real and personal property. It will touch on the Alabama market and discuss how to determine what to include as personal property when using the income approach

Instructor: Derrick Coleman and Jennifer Byrd, ALDOR

Rate: \$125.00

Course #3: Introduction to the Property Tax Mapping Process

This course is for those in the property tax office who are interested in an overview of the processes involved in the mapping department. The course is especially developed for staff and assessors who are not interested in learning how to map, but want a better understanding of the processes involved.

Instructor: Bill Knight, Jackson County

Rate: \$125.00

REGISTRATION FORM:

Name: _____ Position: _____

Educational Designation: _____ Social Security #: _____

Agency Name: _____

Mailing Address: _____

City/State/Zip: _____

Telephone: _____ Fax: _____ Email: _____

Check Course and Method of Payment:

[] Dealing with Difficult People: [] Payment Enclosed Check # _____

[] Income Approach with an Alabama Touch: [] Bill my County Purchase Order# _____

[] Introduction to the Property Tax Mapping Process:

Fax or Mail this Form To:

Center for Governmental Services

236 Haley Center

Auburn University, AL 36849-5225

Fax#: (334) 844-1919