



AUBURN

CENTER FOR
GOVERNMENTAL SERVICES

PROPERTY TAX EDUCATION & CERTIFICATION

AAA0 Summer, 2010



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Auburn University is an equal opportunity educational institution/employer.

Center for Governmental Services

Auburn University
2236 Haley Center
Auburn, Alabama 36849-5225



PROGRAM OBJECTIVES

1. Improve knowledge in the fields of appraising, mapping, and management.
2. Maintain high standards in property tax administration.
3. Increase professionalism in state and county property tax offices.

OUR SERVICES

CGS cooperates with various professional organizations to provide certification programs to enhance the knowledge and skills of public sector officials and employees. We provide on-site training to governments in a variety of topic areas aimed at improving personnel and financial management, strengthening leadership and team development, improving government services to citizens, increasing organizational efficiency, and educating about important legal and ethical issues. Programs are tailored to an individual government's needs and time considerations.

ABOUT US

The Center for Governmental Services (CGS) represents Auburn University's commitment to excellence in state and local government and non-profit organizations. Since 1976, the Center has provided technical assistance, training, and survey and policy research to meet the changing needs of Alabama governments and public officials.

PROPERTY TAX EDUCATION & CERTIFICATION

COURSES BEING OFFERED IN CONJUNCTION WITH AAO

DATE OF COURSES: AUGUST 9-10, 2010

The following courses are being offered simultaneously prior to the Summer AAO conference. A person can register for only one of the courses. Registration for each course is separate from the conference registration. The AAO Conference and Pre-Conference courses are being held at the Perdido Beach Resort in Orange Beach.

Register prior to July 9, 2010 or class could be canceled for lack of participation.

INCOME APPROACH WITH AN ALABAMA TOUCH (10 HRS)

This class will give an overview of the income approach discussed in IAAO 102. It will discuss the development of cap rates for real and personal property. It will also touch on the Alabama market and discuss how to determine what to include as personal property when using the income approach. This is a tested course.

Fee: \$125

ORGANIZING THE MAPPING DEPARTMENT (10 HRS)

This class is designed for Cartographers, Supervisors, and Support Staff. Participants will learn more concerning the mapping department and the organization process Through a PowerPoint presentation. The yearly time line for the manual, computer assisted, or GIS mapping office will be discussed. This is a tested course.

Fee: \$125

BANKRUPTCY AND FORECLOSURES (10 HRS)

This 10 hour preconference course covers the laws governing bankruptcy procedures, including Bankruptcy Code. A listing of various legal terms used in Federal Court, as well as information about the court system, will be reviewed. Discussion on procedures to be followed, classification of claims, exempt property, and taxes that survive discharge, applications of Alabama Law and how it conflicts with the Federal Bankruptcy Laws. This is a tested course.

Fee: \$125

REGISTRATION

- Income Approach \$125
- Organizing Mapping Department \$125
- Bankruptcy and Foreclosures \$125

PARTICIPANT'S INFORMATION:

Mr. Ms. Mrs. (Circle One)

Name

Position / Title

Social Security #

Name Tag Preference

Certificate Program (ACTA, ACAP, ACAR, ACM, Support Staff)

Agency

Mailing Address

City

State

Zip

Phone

Fax

Email

PAYMENT METHOD:

Please find enclosed my check in the amount of \$ _____

Make checks payable to Auburn University.

Or, purchase order # _____

REGISTRATION POLICY

Registration forms received and processed at CGS constitute registration, if space is available. A confirmation letter will be mailed from CGS when the participant's enrollment process is complete. Written cancellations received 15 working days (30 days for IAAO courses) prior to the beginning of the program will be honored with a full refund of the registration fee. Late cancellations or non-attendance will not be refunded. Substitutions for registered participants may be made at any time. NOTE: If you have a disability and need accommodations to participate, please contact the Center for Governmental Services at (334) 844-4782.

PLEASE RETURN PAYMENT TO:

Center for Governmental Services
Auburn University
2236 Haley Center
Auburn, Alabama 36849-5225
PHONE: (334) 844-4782 / FAX: (334) 844-1919